

Licensing and Regulatory Committee



St Edmundsbury
BOROUGH COUNCIL

Title:	Agenda												
Date:	Tuesday 31 October 2017												
Time:	5.00 pm												
Venue:	Conference Chamber West (F1R09) West Suffolk House Western Way Bury St Edmunds, IP33 3YU												
Full Members:	<p style="text-align: center;">Membership subject to approval at Extraordinary Council on 17 October 2017</p> <p style="text-align: center;">Chairman Frank Warby Vice-Chairman Clive Springett</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 33%;"><u>Conservative Members (10)</u></td> <td style="width: 33%;">Sarah Broughton Wayne Hailstone Beccy Hopfensperger Margaret Marks Sara Mildmay-White</td> <td style="width: 33%;">Richard Rout Clive Springett Peter Thompson Frank Warby Vacancy</td> </tr> <tr> <td><u>Charter Group Member (1)</u></td> <td>Bob Cockle</td> <td></td> </tr> <tr> <td><u>Haverhill Indys Group (1)</u></td> <td>John Burns</td> <td></td> </tr> <tr> <td><u>UKIP Group Member (1)</u></td> <td>Anthony Williams</td> <td></td> </tr> </table>	<u>Conservative Members (10)</u>	Sarah Broughton Wayne Hailstone Beccy Hopfensperger Margaret Marks Sara Mildmay-White	Richard Rout Clive Springett Peter Thompson Frank Warby Vacancy	<u>Charter Group Member (1)</u>	Bob Cockle		<u>Haverhill Indys Group (1)</u>	John Burns		<u>UKIP Group Member (1)</u>	Anthony Williams	
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Interests – Declaration and Restriction on Participation:	Members are reminded of their responsibility to declare any disclosable pecuniary interest not entered in the Authority's register or local non pecuniary interest which they have in any item of business on the agenda (subject to the exception for sensitive information) and to leave the meeting prior to discussion and voting on an item in which they have a disclosable pecuniary interest.												

Quorum:	Five Members
Committee administrator:	Christine Brain Democratic Services Officer (Scrutiny) Tel: 01638 719729 Email: christine.brain@westsuffolk.gov.uk

Public Information



St Edmundsbury
BOROUGH COUNCIL

Venue:	West Suffolk House Western Way Bury St Edmunds Suffolk IP33 3YU	Tel: 01284 757120 Email: democratic.services@westsuffolk.gov.uk Web: www.stedmundsbury.gov.uk
Access to agenda and reports before the meeting:	Copies of the agenda and reports are open for public inspection at the above address at least five clear days before the meeting. They are also available to view on our website.	
Attendance at meetings:	The Borough Council actively welcomes members of the public and the press to attend its meetings and holds as many of its meetings as possible in public.	
Public participation:	Members of the public who live or work in the Borough are invited to put one question or statement of not more than three minutes duration relating to items to be discussed in Part 1 of the agenda only. If a question is asked and answered within three minutes, the person who asked the question may ask a supplementary question that arises from the reply. A person who wishes to speak must register at least 15 minutes before the time the meeting is scheduled to start. There is an overall time limit of 15 minutes for public speaking, which may be extended at the Chairman's discretion.	
Disabled access:	West Suffolk House has facilities for people with mobility impairments including a lift and wheelchair accessible WCs. However in the event of an emergency use of the lift is restricted for health and safety reasons. Visitor parking is at the car park at the front of the building and there are a number of accessible spaces.	
Induction loop:	An Induction loop is available for meetings held in the Conference Chamber.	
Recording of meetings:	The Council may record this meeting and permits members of the public and media to record or broadcast it as well (when the media and public are not lawfully excluded). Any member of the public who attends a meeting and objects to being filmed should advise the Committee Administrator who will instruct that they are not included in the filming.	

Agenda

Procedural Matters

Part 1 - Public

- 1. Apologies for Absence**
- 2. Substitutes**
- 3. Minutes** **1 - 6**

To confirm the minutes of the meeting held on 20 June 2017 (copy attached).
- 4. Public Participation**

Members of the public who live or work in the Borough are invited to put one question or statement of not more than 3 minutes duration relating to items on Part 1 of the agenda only. If a question is asked and answered within 3 minutes the person who asked the question may ask a supplementary question that arises from the reply. A person wishing to speak must register to speak at least 15 minutes before the meeting is scheduled to start. There is an overall time limit of 15 minutes for public speaking which may be extended at the Chairman's discretion.
- 5. Taxi/Private Hire Handbook Revision** **7 - 54**

Report No: **LIC/SE/17/009**
- 6. Plate Exemption Process for Private Hire Vehicles** **55 - 68**

Report No: **LIC/SE/17/010**
- 7. Statement of Licensing Policy and Cumulative Impact Policy Renewal** **69 - 142**

Report No: **LIC/SE/17/011**
- 8. Local Air Quality - Progress Report 2016-2017** **143 - 216**

Report No: **LIC/SE/17/012**
- 9. Work Programme Update** **217 - 220**

Report No: **LIC/SE/17/013**

Part 2 – Exempt

NONE